

Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: Monday, 15 June 2015  
My Ref:  
Your Ref:

**Committee:  
Audit Committee**

**Date:** Thursday, 25 June 2015  
**Time:** 9.30 am  
**Venue:** Ludlow Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire,  
SY2 6ND

You are requested to attend the above meeting.  
The Agenda is attached

Claire Porter  
Corporate Head of Legal and Democratic Services (Monitoring Officer)

**Members of Audit Committee**

Brian Williams (Chairman)  
Michael Wood (Vice Chairman)  
John Cadwallader

Chris Mellings  
Mansel Williams

Your Committee Officer is:

**Michelle Dulson** Committee Officer  
Tel: 01743 252727  
Email: [michelle.dulson@shropshire.gov.uk](mailto:michelle.dulson@shropshire.gov.uk)

# AGENDA

**1 Apologies for Absence / Notification of Substitutes**

**2 Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

**3 Minutes of the previous meetings held on 23 February, 14 May and 5 June 2015 (Pages 1 - 10)**

To confirm the Minutes of the meetings held on 23 February, 14 May and 5 June 2015 attached marked 3a, 3b and 3c respectively.

Contact Michelle Dulson (01743) 252727

**4 Public Questions**

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

**5 Council tax and NNDR performance report monitoring**

Report of the Revenues and Benefits Service Manager is to follow marked 5.

Contact: Phil Weir (01743) 256113

**6 2014/2015 Review of the Whistleblowing - 'Speaking up about Wrongdoing' (Pages 11 - 28)**

Report of the HR Manager is attached marked 6.

Contact: Sam Williams (01743) 252817

**7 2014/15 Settlement Agreements (Pages 29 - 44)**

Report of the HR Business Partner is attached marked 7.

Contact: Dawn Coss (01743) 281375

- 8 Revenue outturn report 2014/15** (Pages 45 - 64)  
Report of the Section 151 Officer is attached marked 8.  
Contact: James Walton (01743) 255011
- 9 Capital outturn report 2014/15** (Pages 65 - 90)  
Report of the Section 151 Officer is attached marked 9.  
Contact: James Walton (01743) 255011
- 10 Annual Statement of Accounts 2014/15** (Pages 91 - 270)  
Report of the Section 151 Officer is attached marked 10.  
Contact: James Walton (01743) 255011
- 11 Internal Audit Annual report 2014/15** (Pages 271 - 290)  
Report of the Audit Service Manager is attached marked 11.  
Contact: Ceri Pilawski (01743) 252027
- 12 Review of Shropshire Council's Code of Corporate Governance 2014/15**  
(Pages 291 - 328)  
Report of the Engagement Auditor is attached marked 12.  
Contact: Pete Chadderton (01743) 252773
- 13 Annual Governance Statement and a review of the effectiveness of the Council's system of internal control 2014/15** (Pages 329 - 352)  
Report of the Section 151 Officer is attached marked 13.  
Contact: James Walton (01743) 255011

**14 Annual review of the effectiveness of the system of Internal Audit and Quality Assurance and Improvement Programme (QAIP) 2014/15 (Pages 353 - 360)**

Report of the Section 151 Officer is attached marked 14.

Contact: James Walton (01743) 255011

**15 Annual Assurance report of Audit Committee to Council 2014/15 (Pages 361 - 376)**

Report of the Section 151 Officer is attached marked 15.

Contact: James Walton (01743) 255011

**16 External Audit: Pension fund audit plan 2014/15 (Pages 377 - 392)**

Report of the Engagement Lead is attached marked 16.

Contact: Jon Roberts (0121) 232 5383

**17 External Audit: Audit fee letter 2015/16 (Pages 393 - 396)**

Report of the Engagement Lead is attached marked 17.

Contact: Jon Roberts (0121) 232 5383

**18 External Audit: Audit Committee update (Pages 397 - 412)**

Report of the Engagement Lead is attached marked 18.

Contact: Jon Roberts (0121) 232 5383

**19 Date and Time of Next Meeting**

The next meeting of the Audit Committee will be held on the 17 September 2015 at 9.30am.

**20 Exclusion of Press and Public**

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of the following items.

**21 Exempt Minutes**

To confirm the Exempt Minutes of the meeting held on 5 June 2015 (to follow).

Contact Michelle Dulson (01743) 252727

**22 IT Revised Implementation Plan for audit recommendations**

The report of the Head of Programme Management is to follow, marked 22.

Contact: Neil Langford (01743) 251799

**23 Fraud and Special Investigation and RIPA Update February 2015  
(Exempted by Categories 2, 3 and 7) (Pages 413 - 416)**

The report of the Engagement Auditor is attached, marked 23.

Contact: Katie Williams (01743) 252087